

Know your customer checklist

To make arranging client funding as quick and easy as possible, we have a list of standard questions which makes it clear what we need from your client to gain credit approval as quickly as possible.

Business type	Required individual information
Partnerships	<p>Full name, DOB and current residential address of all partners</p> <p>Full name, DOB and current residential address of all Signatories</p> <p>Nationality of all partners</p> <p>Confirmation of which partners hold more than 25% of the firm*</p> <p>Certified copy of recent proof of address and Photo ID**</p> <p>Have you told us whether the customer has been seen face to face by you or by an FCA approved dealer /supplier?</p>
Limited / LLP	<p>Full name, DOB and current residential address of all Directors/Designated Members</p> <p>Full name, DOB and current residential address of all Signatories</p> <p>Full name, DOB and current residential address of shareholders with voting rights of 25% or more/all partners who partners hold more than 25% of the firm*</p> <p>Nationality of all Directors/Designated members partners</p> <p>Full details of guarantor (if applicable)</p> <p>Certified copy of recent proof of address and Photo ID**</p> <p>Have you told us whether the customer has been seen face to face by you or by an FCA approved dealer /supplier?</p>
Sole Trader / Individuals	<p>Full name, DOB, nationality and current residential address</p> <p>Certified copy of driving license</p> <p>Certified copy of recent-proof of address and Photo ID**</p> <p>Have you told us whether the customer has been seen face to face by you or by an FCA approved dealer /supplier?</p>

** For a higher risk customer, this check goes down to individuals with a 10%+ shareholding.

** In the vast majority of cases, establishing the name, date of birth and residential address for the individual(s) is all we need to do. On rare occasions, we're unable to find sufficient trace of the individuals we will request certified proofs of ID and/or address such as a certified copy of a Drivers License/Passport and Utilit Bill/Bank statement.